

"The young men who go out of The Scindia School will carry in life and in their conduct the bold imprint of this institution, the stamp of self-discipline, of character, of chivalry, of dignity, and of good behavioral qualities on which higher citizenship is based."

H.H Maharaja Jeevajirao Scindia on Founders Day 1944

PREAMBLE

The Scindia School envisions to be a vibrant community of compassionate learners and thinkers for whom excellence is a credo. In a nurturing, stimulating, safe and caring environment, students are able to challenge themselves with zeal and commitment, thereby attaining standards of distinction in whatever they undertake. In order to ensure that students attain their goals, there is a common code, which is clearly understood and practiced by all members of the community. The ideal state of discipline is self-regulation. When we do the right things without being watched, we are considered to be disciplined. Rules and codes are meant to provide a frame of reference for socially accepted behaviour. Clarity of expectations promotes harmonious living wherein we can lead responsible fulfilled lives and become contributive members of society.

The purpose of the code is:

- Create a stable predictable environment. Children and even adults need stability so that they feel secure and can take charge of their own behaviour.
- Help make predictions about what others are most likely to do.
- Teach effective behaviour.
- Be pragmatic, based on good principles and values.

CODE OF CONDUCT

VALUES AND PRINCIPLES:

This code has been drawn with the following values and principles on which the foundation of the school stands:

The Scindia School is a fully residential boys' school. English is the medium of instruction.

The Vision of the school is to be "the pre-eminent center of learning in the country producing future leaders with a global perspective and an Indian ethos."

The Values on which the code of conduct has been drawn up are:

- a. Self-Monitoring, Self-Regulation and Self-Responsibility.
- b. Accountability, Appreciation, Concern for others, Cooperation, Integrity, Transparency, Openness and Trust.

The specific aims and objective of The Scindia School's values, ethics and ethos are to :

- Promote curiosity, independence of thought, lifelong learning, and fearlessness to explore intellectual realms.
- Growth towards self-discipline and self-awareness.
- Growth towards an internalized ethical code.
- Courtesy towards all staff and workers, at all times.
- Development of social sensitivity and responsibility towards the environment.
- Ensuring a safe and healthy community.

The Basic principle of the School is respect for all individuals, be it staff, teachers, students, juniors or seniors hence violence of any kind is unacceptable.

The Scindia School, set in its Indian Context, serves students from traditional Indian homes as well as from others cultures.

While the school defines its own expectations, all members of the School must be sensitive to the values of others, which may differ from their own.

The Scindia School staff stands in the role of parents to students, with the final responsibility and authority held by the principal.

The School's Staff is here to help students uphold school values and ethos. The School CODE OF CONDUCT COMMITTEE is available to any student seeking clarity, help or guidance in all matters relating to school conduct.

Students are expected to honour the code of conduct, both within the school and when they travel outstation to represent the school.

When student's behaviour does not meet required standards, the committee will oversee disciplinary action and inform parents, houseparents, coordinators and other administrators as necessary.

All disciplinary action is viewed as a learning opportunity for students to adopt more responsible behaviour. Ignorance of school code, rules or disciplinary guidelines will not be accepted as an excuse for breach of discipline.

Upon Joining the Scindia School, all Students must read, understand and agree by the school's code of conduct.

THE SCINDIA SCHOOL Code of Conduct

CHAPTER I - Residential Life

I. DRESS CODE:

There is a uniform at the school, which requires neatness, modesty and standards generally accepted at educational institutions.

At all times, the school respects local communities by dressing appropriately so that it does not hurt their sensibilities.

The dress code for various occasions is described below:

Classes: Prescribed school uniform.

Games: Prescribed school kit

Astachal: white kurta pyjamas, sandals.

Formal and special occasions: 'National Dress' or appropriate formal attire for boys.

Trips: as indicated by school authorities.

When representing School within the city or outstation: uniform or as indicated by school authorities.

While returning from or going for vacations: School uniform

School outings: School uniform to be worn all times.

The houseparent will decide appropriateness of dress for school. Prefects and staff are responsible for enforcing the dress code and may ask students to return immediately to the dormitory to change.

II. GENERAL

a. Electronic Items

In keeping with the changing times and the growing needs of our young adults, the Scindia School allows possession of audio 'ipods' Discmans, MP3 players, Digital cameras for students of grade 8-12. However, these items must be registered with houseparents on arrival at the school. These may be used only in houses at designated times. Any violation of these rules will attract penalties and the items will be confiscated. The school does not take responsibility for any such items which may be misplaced or stolen.

b. Monetary Transactions

Students are not allowed to have money in their possession. They have to hand over any cash they may have, to houseparent in a sealed envelope, with their name and amount written on it. Any other money will be considered illegal and will be confiscated.

The limit for coupons for the weekly canteen will be specified by the school and students will have to adhere to this limit. These coupons are non-transferable. Students are not permitted to sell personal belongings. Buying items from shops located at the fort or using any other means to procure them is not permitted.

c. Breaking Bounds

Students at all times are expected to stay within the designated school campus. Breaking bounds constitutes an offence and will invite a consequence.

Students of class 12 have the privilege of going down to Gwalior as a group only with prior consent of the principal.

d. Network Storage

Network storage areas are treated like school lockers. They are to be respected as personal individual spaces, yet are open to inspection by the school authorities.

e. Academic Practices

Integrity, honour and discipline should form the basis of all academic practices. The following acts of non-compliance / violation will invite consequences as deemed fit by relevant authorities:

- Plagiarism
- Not meeting deadlines for submission of assignments.
- Willful destruction of fellow students work, both academic and non-academic.
- Passing off fellow students work as one's own.
- Using unfair means during examination. The person found copying and the one willfully aiding it will both be held responsible.

f. Language

Use of obscene language or profanities is not expected of students of the school.

g. Coercion

Forcing a fellow student to do things which violates their own space or the code of conduct of the school, constitutes coercion. This will be viewed very seriously and dealt with accordingly.

h. Physical Violence

Students need to conduct themselves with dignity at all times. Physical violence violates a person. The school has zero tolerance for this.

i. Bullying

The act of bullying or intimidation goes against all tenets of socially accepted behaviour. Offences of this nature are considered serious and there is zero tolerance for this.

j. Acts of Vandalism, Theft and Disruption

Students must respect school property. Vandalism and theft will not be tolerated. Offences of this nature are considered serious, and dealt with severely.

k. Library Books

Books are a treasure house of information and a shared legacy of the school. They need to be cherished. Defacing, stealing of library books is an offence and will invite a consequence.

l. Sexual Harassment

Sexual harassment or inappropriate sexually motivated words or actions are unwelcome. Unwarranted touching can be embarrassing and humiliating. Students should avoid all words or action which could be taken as sexual advances.

The School is safe, protective and nurturing environment. We intend to remain so. Therefore we regard all forms of harassment and in particular, sexual harassment as inappropriate. Violation will invite consequences as deemed fit by the code of conduct committee.

m. Pornography

The School defines pornography as viewing, being in possession of or downloading material that is sexually explicit and against the values and ethos of the School. Students violating this norm will face disciplinary action.

The School Authorities have discretion to decide what materials are considered inappropriate and run counter to the values and ethos of the school.

n. Potentially Lethal Weapons

Possession of pistols/guns/sling shots/knives or weapons of any kind is not permitted. It is serious offence under the existing Indian Law.

The item in question will be immediately impounded and the student will be expelled.

o. Substance Use

The possession, consumption, dealing with alcohol or tobacco by students is a serious offence under the Indian law and will invite a serious consequence. The possession, consumption or dealing in drugs is an offence under the Indian Law and will lead to immediate expulsion.

CHAPTER II - DORMITORY RULES

i. Houseparents' Access

Houseparents have access to students' rooms at all times for purpose of monitoring. The school authorities have the right to conduct searches and check the belongings of students.

ii. Locking Doors

Students may lock doors from the inside when in the room.

iii. Indecent and offensive poster are not allowed

iv. Cleanliness

Students are expected to keep their room and its surroundings neat, clean and tidy.

v. Cooking Facilities

No cooking by students is allowed anywhere except in the designated area in houses. For basic cooking purpose, and electric kettle, frying pan and an electric plate will be provided. This is meant for only students of grades 11 and 12

Students are not allowed to ask juniors to wash or cook for them. If they are found doing so, this facility will be withdrawn immediately.

vi. Dormitory Visitors

Students visiting dorms in which they do not reside can do so only with prior permission of the concerned houseparent.

Visiting alumni with friends or relatives are not permitted to stay in the house at any time.

CHAPTER III - DAILY ROUTINE

All students are required to participate in the daily routine as indicated in the yearly calendar. Prior sanction by the relevant authority is required for any kind of absence.

Specific Daily Routine Guidelines

1. Attending all school activities, (assembly to Astachal) and on time.
2. Fulfilling all academic requirements adequately and to the best of one's abilities.
3. Not going to dormitories during school time without permission.
4. Regular participation in hobbies.
5. Presence at all school functions.
6. No absenteeism from examinations without permission from Vice Principal/ Principal.

CHAPTER IV - DISCIPLINARY RESPONSES

The purpose of the disciplinary policy at the school is to ensure high safety standards and personal growth of students.

Recognition that students tend to respond differently, the policy allows for variable consequence within the frame of reference. The objective is to help students reflect, take responsibility and change behaviour.

Repeated violation of the same disciplinary infraction will be considered disobedience.

This defiance in accepting correction for having poor choices will result in more severe disciplinary action.

Process for every disciplinary situation:

For major code violation a disciplinary committee will be appointed by the Principal. This committee will include the Principal / Vice Principal, Dean of welfare, House Master, and Teacher. The Senior School Prefect and a student representative may be invited at the discretion of the Principal to join the committee.

The Committee will conduct an investigation by contracting relevant people, in order to get as complete a picture of the situation, as possible. From the information gathered, an appropriate disciplinary action plan will be drawn up by the committee and subsequently enforced.

DISCIPLINARY CONSEQUENCES

The consequences are based on the recommendation of the committee and the severity of the violation. These may include but are not limited to any of the following:

- Counseling followed by a letter of apology.
- Work assignment: written self-reflection on topics that will raise a student's knowledge or ethical awareness.
- Community service and social welfare.
- Writing a letter of apology to parent and staff and / or other student stating what the misbehavior was, why it happened, what has been learned and what will be done to change the behaviour.
- Cancellation of outing for the term / year.
- Forfeiting the right to participate in house/school activities or representing School.
- Letter home informing parents of the situation.
- School authority telephones the students' parents and seeks a meeting with them.
- Suspension and student to be sent home.

- Parents to withdraw the student.
- The student to be expelled.

Addition consequences may also be included at the discretion of the school.

The Code of conduct is aimed at creating a harmonious community, for which self-discipline is vital.

Hence, apart from what is mentioned in the code, rules and regulation communicated by the School from time to time need to be adhered to

The Code of Conduct of the school is subject to amendment in keeping with the interest of the school and changing times.